

**St. Mark Parish Property and Finance Committee Meeting**

**Thursday, February 22, 2018**

**1:00 p.m.**

**St. Mark Club**

**PRESENT**

Brent Laton, Financial Administrator  
Mike Perles, Chair  
Judie Martin, Vice-Chair  
Glenna Bonneau  
Renata Kimmerly  
John Vanderzyde

**ABSENT**

Father Brent Brennan  
Rick Johnston

**GUESTS**

1. **CALL TO ORDER:** Mike Perles called the meeting to order.
2. **OPENING PRAYER:** Mike Perles led the group in prayer.
3. **APPROVAL OF MINUTES OF THE JANUARY 25<sup>TH</sup> MEETING:**

**RECOMMENDATION**

*It was moved by Judie Martin, seconded by Renata Kimmerly that the minutes of the January 25<sup>th</sup> Regular meeting be approved as presented. **Motion Carried***

4. **CORRESPONDENCE:** NONE

5. **UNFINISHED BUSINESS:**

- 5.1 **Catch the Ace Fundraiser** - The second round of Catch the Ace finished as soon as it started since the Ace of Spade was drawn on the first draw. A license application has been submitted for another round. The Parish will bear the net loss for the second round instead of splitting with our partner since it will be minimal.

John Vanderzyde presented an idea of holding a long-term 50/50 draw which may generate as much revenue with less involvement required. This will be explored once the current round of Catch the Ace is finished.

- 5.2 **St. Mark Church Ceiling** - Brent Laton reported that the work on the ceiling is ongoing. It was discovered that the same problem exists with the West Wall where the plaster skim coat for the decoration has delaminated from the original base plaster wall. Our insurance company has been contacted to see whether this work would be added to the current claim or whether a new claim is necessary. The company is providing a quotation for the work to be completed, which is almost the entire West Wall from the wainscoting to just under the windows.

6. **PASTOR'S REPORT:** NONE

7. **FINANCIAL ADMINISTRATOR REPORT:**

7.1 A report for the period of January, 2018 was presented.

The operating account book balance as at January 31<sup>st</sup> was \$94,904.94. The Campus Building Maintenance Fund Balance (included in Operating Account Balance) as at January 31<sup>st</sup> \$1,540.65.

The balance in the Archdiocesan Central Development Fund as at January 31<sup>st</sup> was \$300,000.00. At January 31<sup>st</sup>, the Parish also held a locally developed investment in the amount of \$20,000.00.

The Committee recommended having a "Finance and Property Committee - Did you know" section once per month to let Parishioners know about certain facts about Parish operations. Brent Laton will submit the information for the bulletin.

Brent Laton will also submit notices for the bulletin to encourage donations to specific location collections such as the Cemetery Fund, Mission Collection and Parish Mini-Fundraiser.

8. **PARISH CENTRE REPORT:**

8.1 **Bookings Report** - Brent Laton reported the following bookings.

March 10, 2018	Knights of Columbus Special Olympics Flag Relay
March 18, 2018	Knights of Columbus St. Patrick Dinner
August 12, 2018	Knights of Columbus Seminarian Dinner

9. **NEW BUSINESS: NONE**

10. **QUESTION PERIOD FROM GUESTS:**

10.1 asked about the sanding/salting of the Church parking lot. She mentioned one Saturday evening where the lot was slippery. Brent Laton reported that the snow removal company had been contacted to sand/salt the parking lot but it wasn't done. They were called again and it was sanded/salted before the morning Mass. Normally, Father Brennan is around the Church property to ensure that the sanding/salting is done when required but he was away on holidays.

10.2 asked about the need to have three different hymnals in the Church. Brent Laton reported that when the new CBW III was released, the Parish sold most of the CBW II hymnals but retained about 75 books. The idea was to gradually eliminate the use of them once the choir learned the songs in the new CBW III but they continue to be used. Discussion took place about either buying a hymnal that would replace the current three being used or to move to an electronic system. The cost of purchasing brand new hymnals including choir and organ version would be expensive as would an electronic system due to licensing agreements and equipment. It was noted that there are many songs in the CBW III

that aren't currently being used because it is difficult for such a small choir to learn new music. The Committee felt that the use of a screen or monitors for electronic music would detract from the beauty of our Church and advised against proceeding in this direction. Discussion will take place with the Parish Choir Director / Organist to find a solution.

11. **DATE OF NEXT MEETING:** Thursday, March 22, 2018  
St. Mark Club  
1:00 p.m.

12. **CLOSING PRAYER:** Mike Perles led the group in prayer.

**ADJOURNMENT:** Hearing no further business, Mike Perles adjourned the meeting.