

**St. Mark Parish Property and Finance Committee Meeting**

**Thursday, June 23, 2016**

**3:00 p.m.**

**St. Mark Club**

**PRESENT**

Father Brent Brennan  
Deacon Larry Judge  
Mike Perles, Chair  
Brent Laton, Financial Administrator  
Renata Kimmerly  
Judie Martin  
John Vanderzyde

**REGRETS**

Dan Cook  
Renata Kimmerley

**GUESTS**

Marion Laton

1. **CALL TO ORDER:** Mike Perles called the meeting to order.
2. **OPENING PRAYER:** Father Brennan led the group in prayer.
3. **APPROVAL OF MINUTES OF THE MAY 11<sup>TH</sup> MEETING:**

**RECOMMENDATION**

*It was moved by John Vanderzyde, seconded by Judie Martin that the minutes of the May 11<sup>th</sup> meeting be approved as presented. **Motion Carried***

4. **CORRESPONDENCE:**
  - 4.1 **Note from Dan Cook** - Dan Cook tendered his resignation from the committee, stating that other commitments prevented him from continuing to participate.
  - 4.2 **Request for use of St. Mark Parish Centre** - A group of friends of the  
would like to use St. Mark Parish Centre for a fundraising craft sale.  
The committee agreed to allow the group to use the hall on Saturday, July 16,  
2016.
5. **UNFINISHED BUSINESS:**
  - 5.1 **Crane House - Property Sale**

## 5.2 Pre-Authorized Donations by Parishioners

Brent Laton reported that nine Parishioners have enrolled in the program. The program will begin with the first withdrawals on September 25<sup>th</sup>. Judie Martin volunteered to make a presentation in September in hopes to encourage more participants.

5.3 Chase the Ace Fundraiser - Mike Perles reported that the Alcohol and Gaming Commission are producing guidelines. He and Brent Laton participated in a teleconference with other charities across the province to inform groups about an upcoming pilot project. The committee agreed that this lottery was worth exploring but that the operation would require a large group of people.

## 6. PASTOR'S REPORT:

Father Brennan recognized Deacon Larry Judge's contribution to the Finance / Property Committee and the Parish as a whole. Deacon Larry will mentor Deacon Mark Mawson, who has recently moved into the Parish.

Father Brennan reported that the new floor in the Rectory kitchen has been installed. He also noted that a new refrigerator was purchased for the Rectory.

Father Brennan noted that the new insurance premiums invoice has been received.

## 7. FINANCIAL ADMINISTRATOR REPORT:

7.1 A commentary on activities from April and May was presented.

The operating account bank balance as at May 31<sup>st</sup> was \$8,477.72. After Accounts Receivable and Accounts Payable are reconciled, the book balance for the operating account is \$1,320.58 as at May 31<sup>st</sup>.

The Campus Building Maintenance Fund Balance (included in Operating Account Balance) as at May 31<sup>st</sup> was \$6,149.05.

The balance in the Archdiocesan Central Development Fund as at May 31<sup>st</sup> was \$259,106.63. Included in this amount, \$239,106.63 are externally restricted Crane House insurance funds, \$20,000.00 are unrestricted Parish funds.

Brent Laton reported that insurance valuations have increased as follows: Church - \$8,997,000.00; Rectory - \$782,000.00; Club - \$306,000.00; Parish Centre - \$1,637,000.00. Crane House is insured for liability only. This represents an increase in premiums of \$315.89 over 2015.

8. **PARISH CENTRE REPORT:**

8.1 **Bookings Report** - Brent Laton reported the following bookings.

June 27, 2016	St. Mark Catholic School Grade Eight Graduation
August 19, 2016	Canadian Blood Services Blood Donor Clinic
August 22 - 26, 2016	Bible Camp
October 19, 2016	Canadian Blood Services Blood Donor Clinic
November 26, 2016	Knights of Columbus Christmas Party
December 14, 2016	Canadian Blood Services Blood Donor Clinic
February 15, 2017	Canadian Blood Services Blood Donor Clinic

9. **NEW BUSINESS:** NONE

10. **QUESTION PERIOD FROM GUESTS:** NONE

11. **DATE OF NEXT MEETING:** Thursday, September 22, 2016  
St. Mark Club - 3:00 p.m.

12. **CLOSING PRAYER:** Father Brennan led the group in prayer.

**ADJOURNMENT:** Hearing no further business, Mike Perles adjourned the meeting.